# **Online Account Access & Bill Pay**

Please be aware that when paying online (*except utilities*) there is a charge for online pay from our vendor Point and Pay. You can always still pay in person at City Hall by either using the drop off box in front on Delta Avenue or seeing us during posted business hours at the window.

The charges are a flat fee of \$3.00 for E-Checks up to \$10,000. Over \$10,000 it is a flat fee of \$10.00.

Credit/Debit Cards are 3% with a \$2.00 minimum charge on cards.

## **Online Payments**

- Tax Payments (Closed 2-28 Re-opens 7-1)
- Delinquent Personal Property
- Miscellaneous Invoices
- Special Assessments

#### Access or pay on utility account

Customers can also call 855-232-9050 for our 24/7 automated payment line. Please call 906-428-3737 x 2 with any questions or to get you started.

The City of Gladstone Utility Billing Office is open Monday through Friday 9am to 4pm.

Payment may be made through our online site, web app, drop box (located outside City Hall), in person at the cashier window or through the U.S. mail. Autopay can be set up with a credit / Debit card or checking / savings account on our web-based applications. Autopay set up through the office is checking account only.

Meters are read for usage the first workday of each month. Utility bills are due by 4pm on the 14th of each month. if the due date falls on a weekend or a holiday it will be the next business day. Bills are sent out between the 18th and the 21st of each month.

## Utility Deposits for Renters

Residential \$500 Lakeview Apts, 708 Delta Apts, 724 Delta Apts,

and 905 Delta Apts	\$200
Commercial starts at	\$500 (dependent on business type)

# **Utility Forms**

New Service Request

- Residential Customer Service
- Commercial Customer Service

Policies and Forms

- Utility Policy
- Request for Utility Bill Review
- Autopay (ACH) Form
- Emergency Medical Waiver

## Landlord Forms

- Lein Waiver
- Revenue Bond Act

## **Bill Inserts**

- Recycle Flyer Landfill
- Senior Account Update

# **GO FARTHER** WITH MYACCOUNT & THE MYMETER APP

## Now you have the ability to view your energy and water use and pay your bill from your mobile device using the MyMeter app. Just like you already

do with MyAccount, you can spot trends, track your usage and even receive energy-related alerts and challenges all from the MyMeter app. It includes easy bill pay too.

## DATA AND ALERTS ON YOUR PHONE

Access data across all of your devices and stay up-to-date even when you're out of town.

## TRACK AND COMPARE YOUR USAGE

Track your usage against local weather conditions and see how it compares to previous months and years.

## **ONLINE BILL PAY**

Securely pay your bill with a credit card or bank account. Even easier, sign up for Auto Pay.

## **EASY SETUP**

- 1. Go to your Apple or Android app store and search for MyMeter.
- 2. Install the app and then select Gladstone Power & Light from the menu.
- 3. Enter your existing MyAccount login email address and password (or create a new account).





## GET STARTED TODAY! VISIT GLADSTONEMI.ORG

GLADSTONE



At Gladstone Power & Light, we join forces with other local not-for-profit utilities through WPPI Energy to share resources and lower costs.

#### gladstonemi.org (906) 428-3737

Shared strength through 🙆 WPPI Energy