



Downtown Development Authority

City of Gladstone

EMPLOYMENT OPPORTUNITY DDA Farmers Market Coordinator

The City of Gladstone's Downtown Development Authority (DDA) is seeking a Farmers Market Coordinator to oversee the weekly operations of the Gladstone Farmers Market, which operates from June through September. This is a seasonal position reporting to the Downtown Development Authority (DDA) Coordinator. The position will begin training in May and will wrap up in October. The Farmers Market Coordinator will average five hours/week, although additional hours may be required at certain points in the season.

An ideal candidate would have a love for Farmers Markets, experience with event planning, proficiency on a computer, an ability to work with various personalities, and a friendly demeanor. The Farmers Market Coordinator *cannot* also be a vendor for the market.

Application Process

To apply for the position, **please submit a job application with an attached resume**. The application and full job description can be found on our website at www.gladstonemi.org (click the "How Do I" tab, and select "Apply for Job Openings").

Complete applications may be submitted by any method below.

Email Submission

Patricia West, DDA Coordinator

pwest@gladstonemi.org

Mail-In or Drop-Off

Attention: Patricia West, DDA Coordinator

1100 Delta Ave

Gladstone, MI 49837

Application Deadline:

The deadline to apply is **March 10, 2023**.

The City of Gladstone is an equal opportunity employer and provider.