


## City, Village, and Township Revenue Sharing and County Incentive Program Certification

Issued under authority of 2022 Public Act 166. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for City, Village, and Township Revenue Sharing or County Incentive Program payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made available to the public a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report as required by 2022 Public Act 166. The local unit must include in any mailing of general information to its citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office.
2. Submit to Treasury a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report.

This certification, along with a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report, **must be received by December 1, 2022**, (or the first day of a payment month) in order to qualify for that month's payment. Postmark dates will not be considered. For questions, call 517-335-7484.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name <b>CITY OF GLADSTONE</b>		Local Unit County Name <b>DELTA</b>	
Local Unit Code <b>21025</b>		Contact E-Mail Address <b>VSCHROEDER@GLADSTONEMI.ORG</b>	
Contact Name <b>VICKI SCHROEDER</b>	Contact Title <b>TREASURER</b>	Contact Telephone Number <b>(906) 428-3636</b>	Extension
Website Address, if reports are available online <b>WWW.GLADSTONEMI.ORG</b>		Current Fiscal Year End Date <b>2022</b>	
PART 2: CITIZEN'S GUIDE			
Check any of the following that apply:			
<input checked="" type="checkbox"/> The local unit has elected to use Treasury's online Citizen's Guide to comply with the legislative requirements. Therefore, a copy of the Citizen's Guide will not be submitted to Treasury.			
<input type="checkbox"/> The local unit does not have any unfunded liabilities (pensions or other postemployment benefits (OPEB)).			
PART 3: CERTIFICATION			
<i>In accordance with 2022 Public Act 166, the undersigned hereby certifies to Treasury that the above mentioned local unit 1) has produced a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report and 2) will include in any mailing of general information to our citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office. The Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report are attached to this signed certification, unless otherwise noted in Part 2.</i>			
Chief Administrative Officer Signature (as defined in MCL 141.422b) 		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) <b>ERIC BUCKMAN</b>	
Title <b>CITY MANAGER</b>		Date <b>11-22-22</b>	

Completed and signed form (including required attachments) should be e-mailed to: **TreasRevenueSharing@michigan.gov**.  
If you are unable to submit via e-mail, fax to 517-335-3298 or mail the completed form and required attachments to:

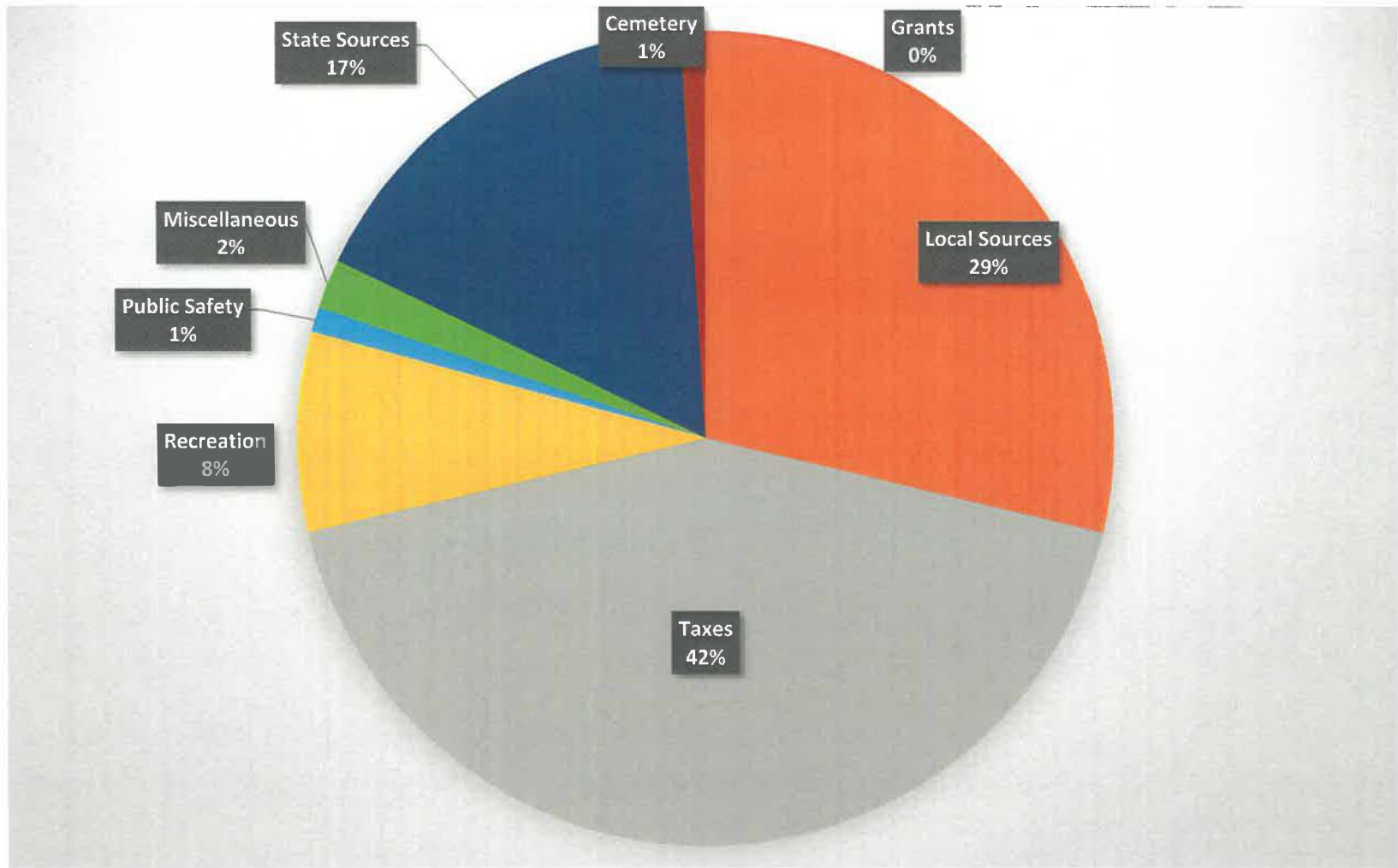
Michigan Department of Treasury  
Revenue Sharing and Grants Division  
PO Box 30722  
Lansing MI 48909

TREASURY USE ONLY		
CVTRS/CIP Eligible <b>Y N</b>	Certification Received	Citizen's Guide Received
Performance Dashboard Received	Debt Service Report Received	Projected Budget Report Received
Final Certification		CVTRS/CIP Notes

## 2022 City of Gladstone Performance Dashboard

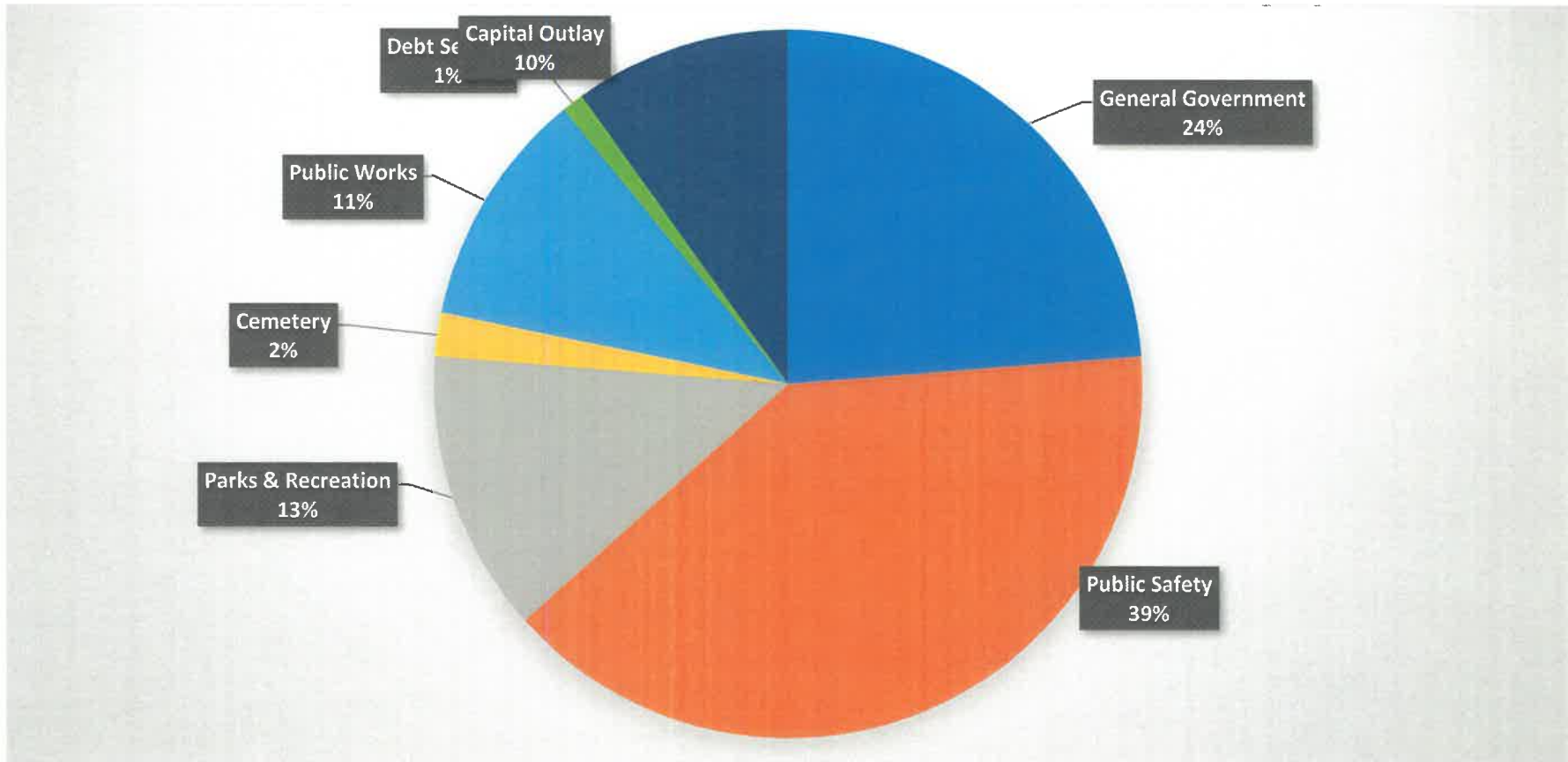


## Fiscal Year 2021/2022 General Fund Revenue



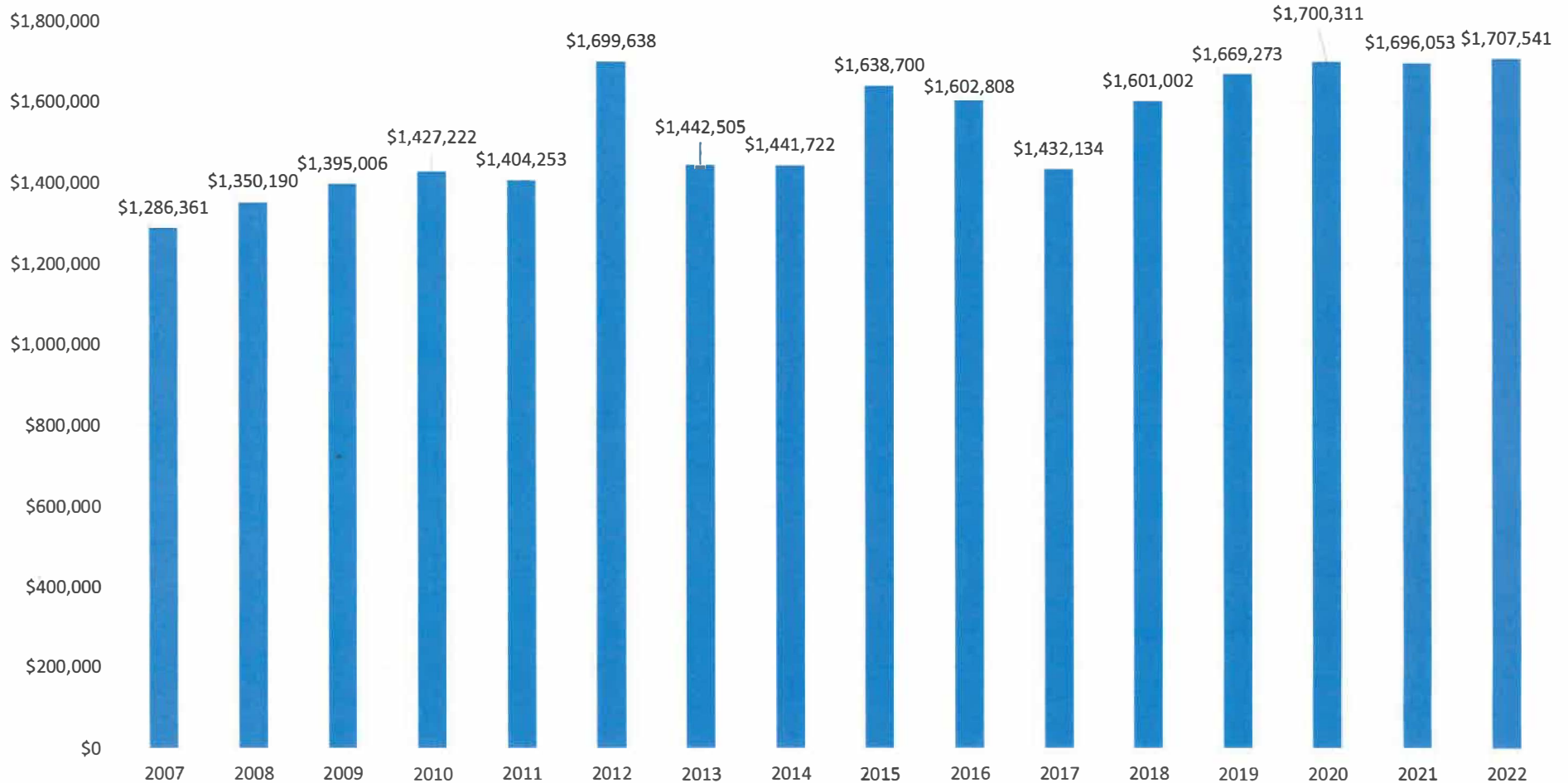
The two largest revenue sources in the General Fund are property taxes (\$1.7M) and state sources (\$681,959). This revenue represents 59% of all estimated resources to the General Fund Departments. With this amount decreasing from the previous year, it is difficult to maintain the level of services the residents of Gladstone have grown to expect.

## Fiscal Year 2021/2022 General Fund Expenses



The largest expense in the General Fund is Public Safety at 39%. This department is comprised of public safety officers and volunteer firemen. The next largest expense is general government at 24%. This consists of the City Commission, Manager, Clerk, Treasurer, Assessor, Community Development, Elections and city hall expenses. The third largest expense is Parks & Recreation at 13%. The City of Gladstone prides itself as the "Year Round Playground." The recreation areas covered are Gladstone Bay Campground, sports park, beach, playgrounds, parks and the trail system.

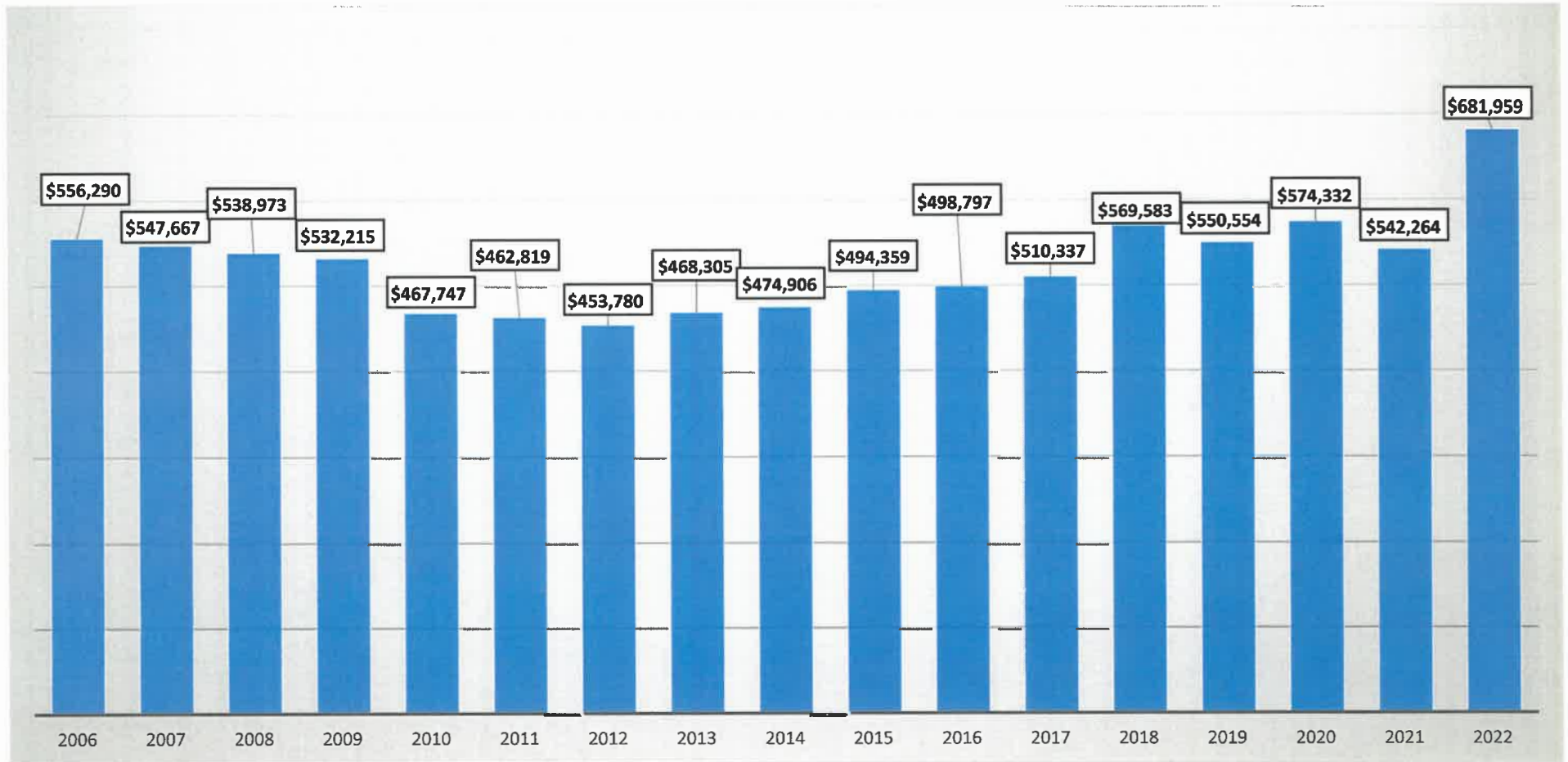
## Property Tax Revenues



Taxes are levied by the City to fund services that are performed for the combined benefit of residents. There are several variables that affect the growth or decline of the tax revenues including the addition or loss of taxable values and statutory regulations. There are many departments and services that are funded from the property taxes collected. General government, parks & recreation, public safety, property maintenance/zoning just to name a few.

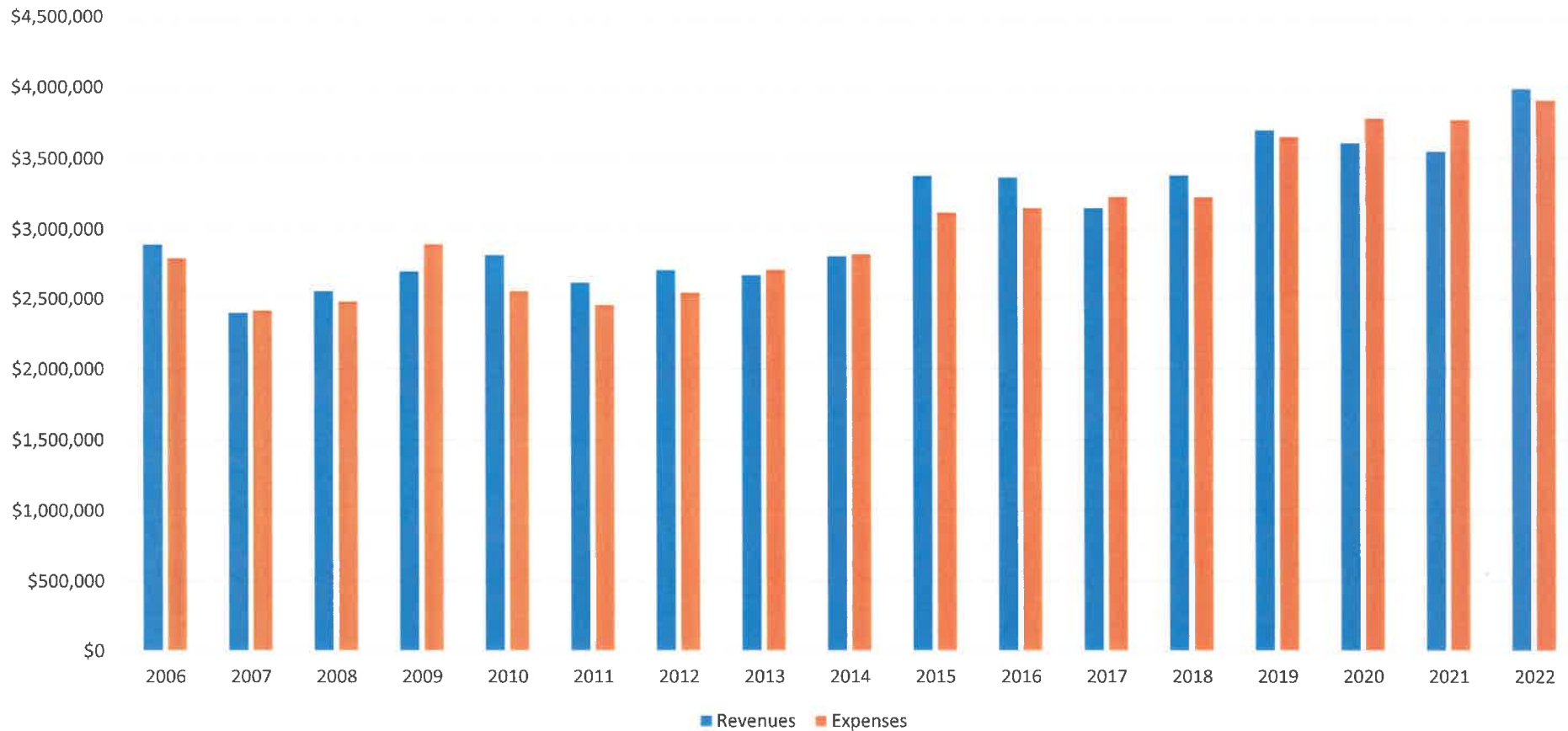


## State Shared Revenue



The State Revenue Sharing program distributes sales tax collected by the State of Michigan to the local governments as unrestricted revenues. The distribution of funds is authorized by the State Revenue Sharing Act, Public Act 140 of 1971, as amended (MCL 141.901). Sales tax fluctuations vary depending on the strength of the state economy, actual sales tax revenue, and annual appropriation bills for the statutory portion.

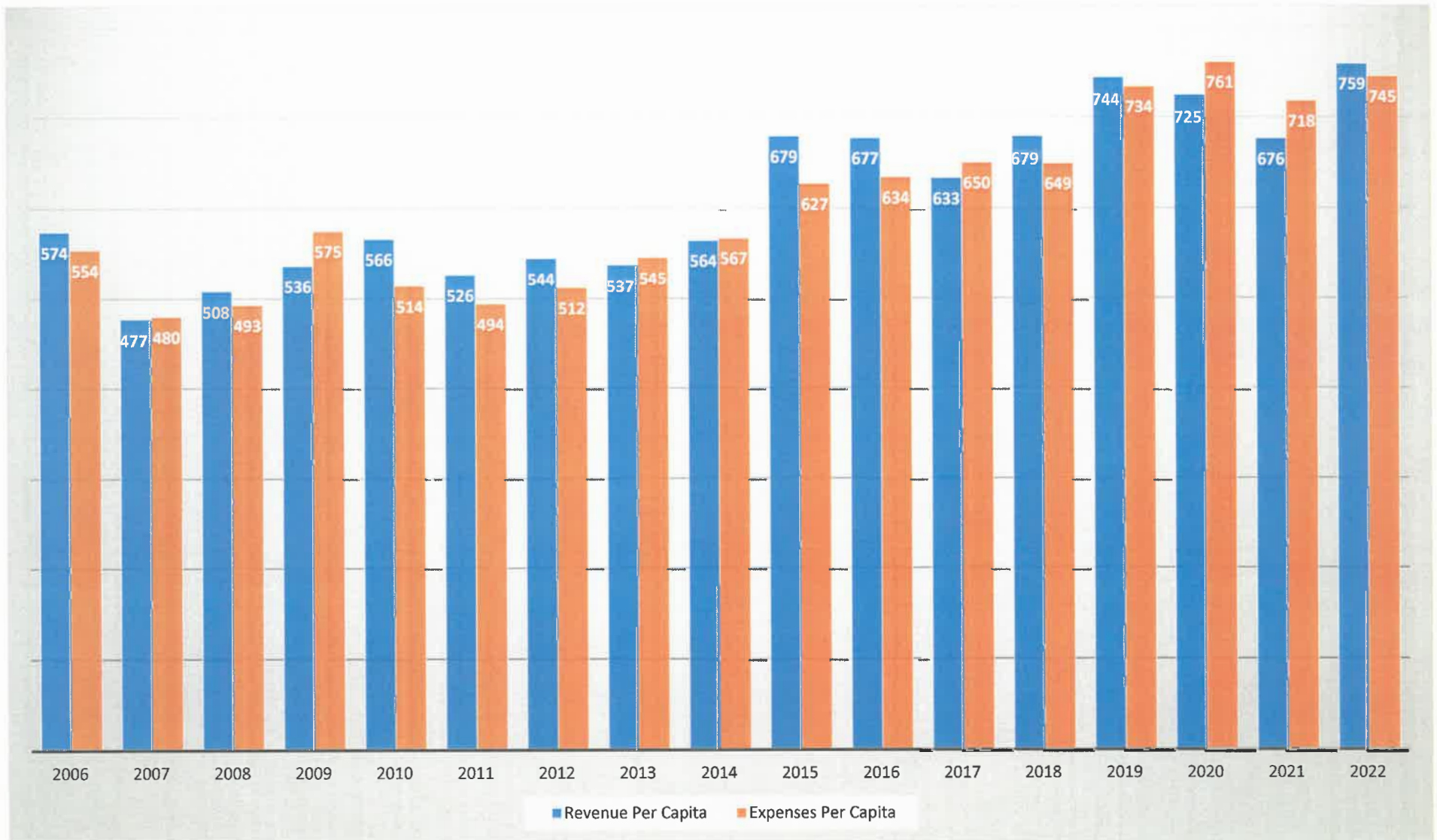
## General Fund Revenues and Expenses



The two largest revenue sources in the General Fund are property taxes (\$1.7M) and state sources (\$681,959). This revenue represents 60% of all estimated resources to fund the General Fund departments. With these sources remaining constant or slightly increasing after large decreases, it is difficult to maintain the level of services the residents of Gladstone have come to love.

The largest General Fund expense is Public Safety at 40%. This department is comprised of Public Safety Officers and Volunteer Firemen. The second largest expense is General Government (24%) which is made up by the City Commission, Manager, Clerk, Treasurer, Assessor, Elections and city hall expenses. The third largest expense is Parks & Recreation (13%) which Gladstone prides itself as the "Year-Round Playground." The recreation areas covered are Gladstone Bay Campground, Sports Park, beach, playgrounds, parks and the trail system.

## General Fund Revenues and Expenses per Capita

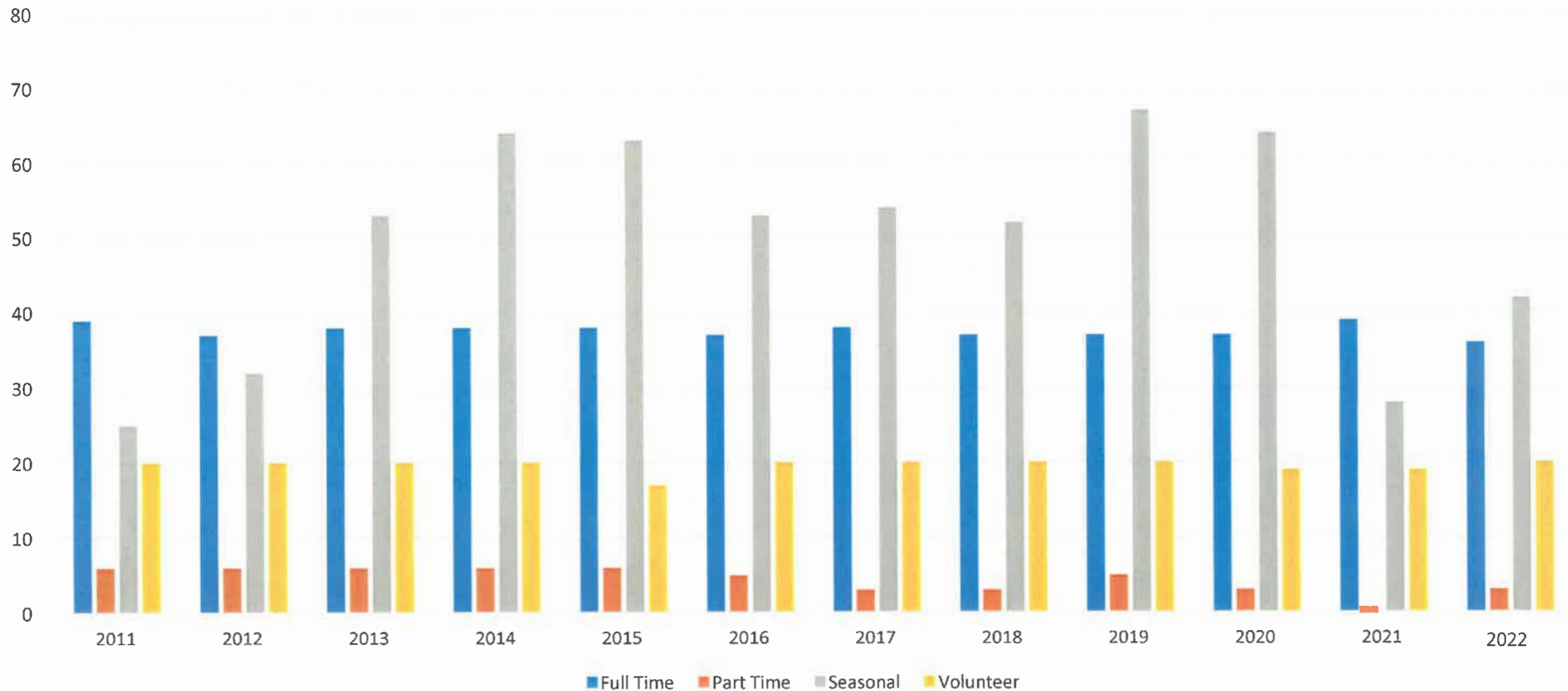


The General Fund is comprised of the City Commission, Manager, Clerk, Treasurer, Assessor, Elections, Community Development, Public Safety, Parks & Recreation and city hall expenses.



## Employees

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>Full Time Employees</b>	39	37	38	38	38	37	38	37	37	37	39	36
<b>Part Time Employees</b>	6	6	6	6	6	5	3	3	5	3	1	3
<b>Seasonal Employees</b>	25	32	53	64	63	53	54	52	67	64	28	42
<b>Volunteer Firefighters</b>	<u>20</u>	<u>20</u>	<u>20</u>	<u>20</u>	<u>17</u>	<u>20</u>	<u>20</u>	<u>20</u>	<u>20</u>	<u>19</u>	<u>19</u>	<u>20</u>
	90	95	117	128	121	115	115	112	129	123	87	101

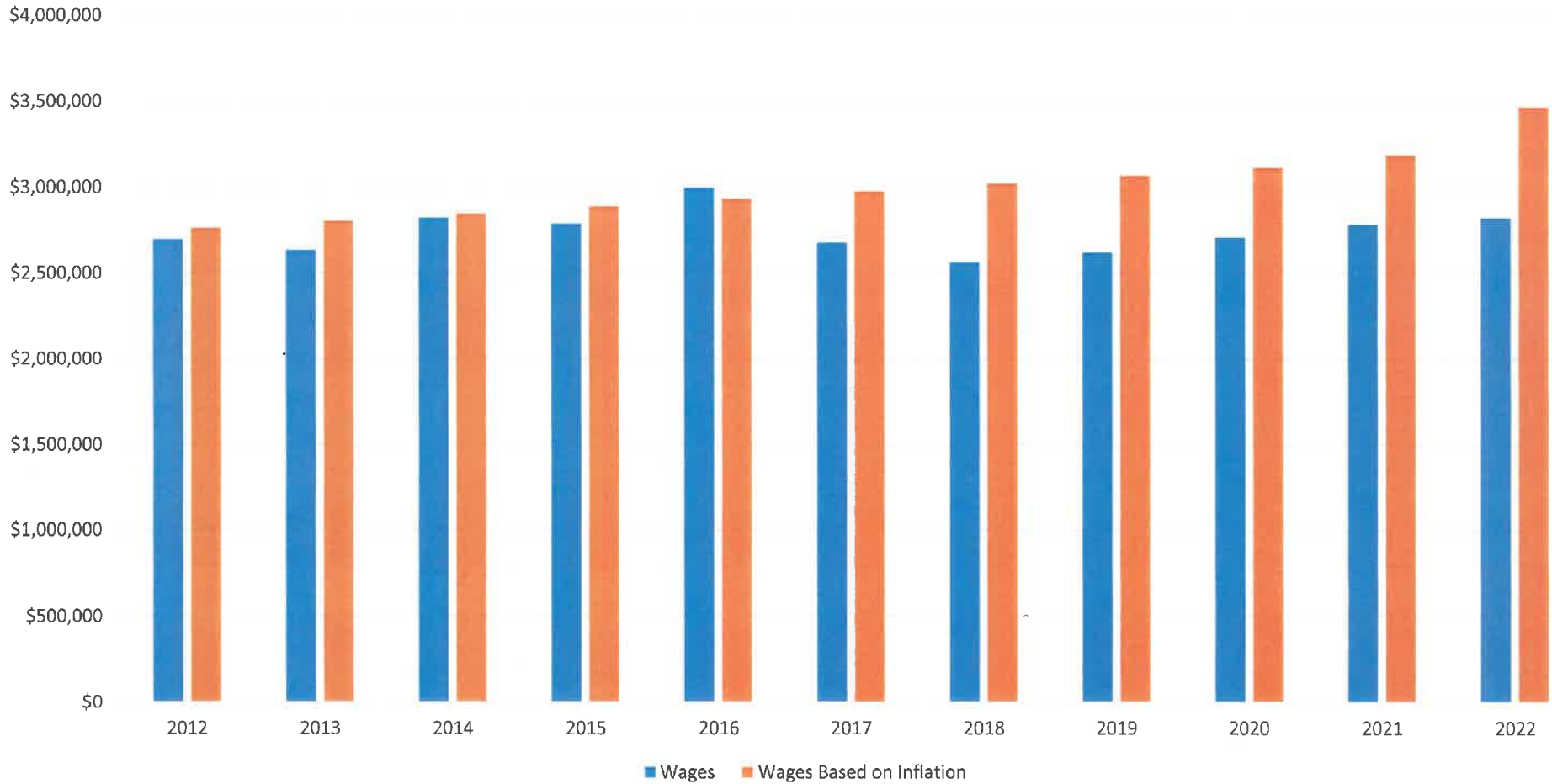


### Trend Analysis:

Employees in total have decreased. Full time employees since 2006 have decreased through attrition. The city continuously works on controlling all of its expenditures including personnel costs.

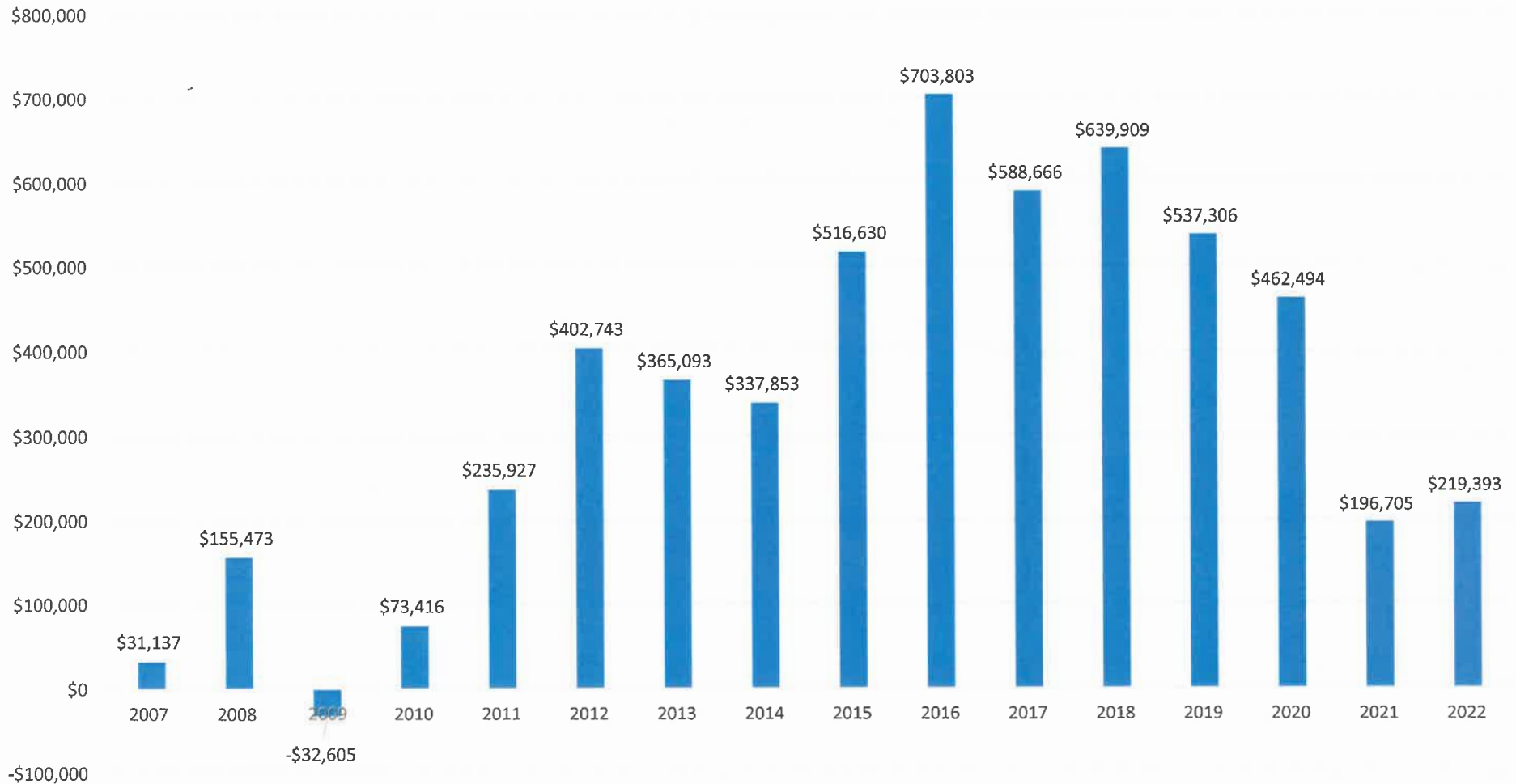
## Wages

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>Total Wages</b>	\$2,694,049	\$2,631,329	\$2,818,114	\$2,782,063	\$2,991,686	\$2,673,655	\$2,560,007	\$2,617,626	\$2,702,416	\$2,778,330	\$2,818,868



Fulltime employees since 2006 have decreased through attrition. The city continuously works on controlling all of its expenditures including personnel costs.

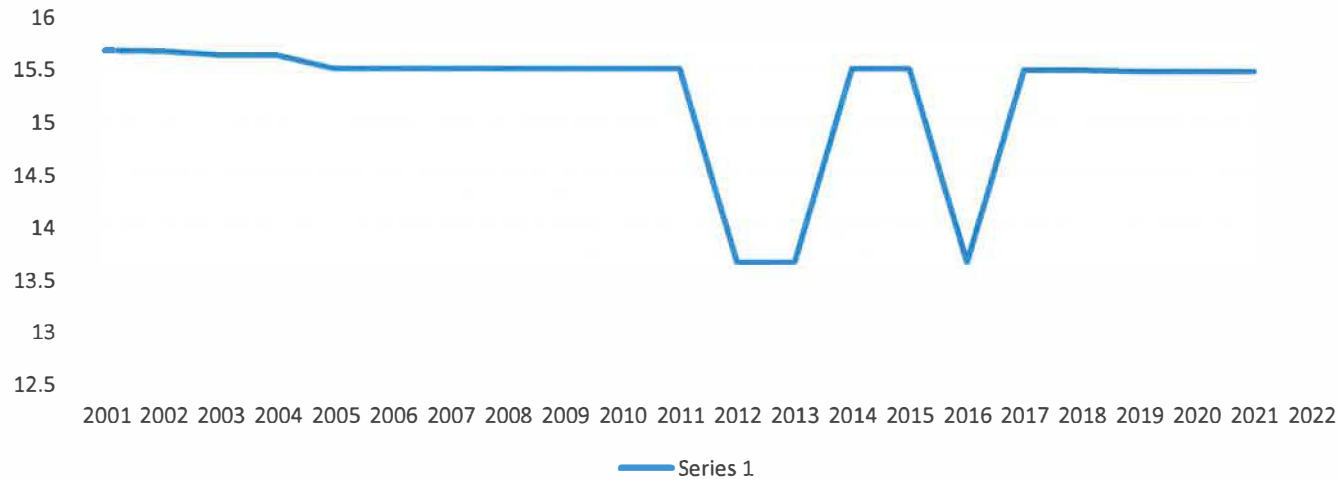
## General Fund Fund Balance



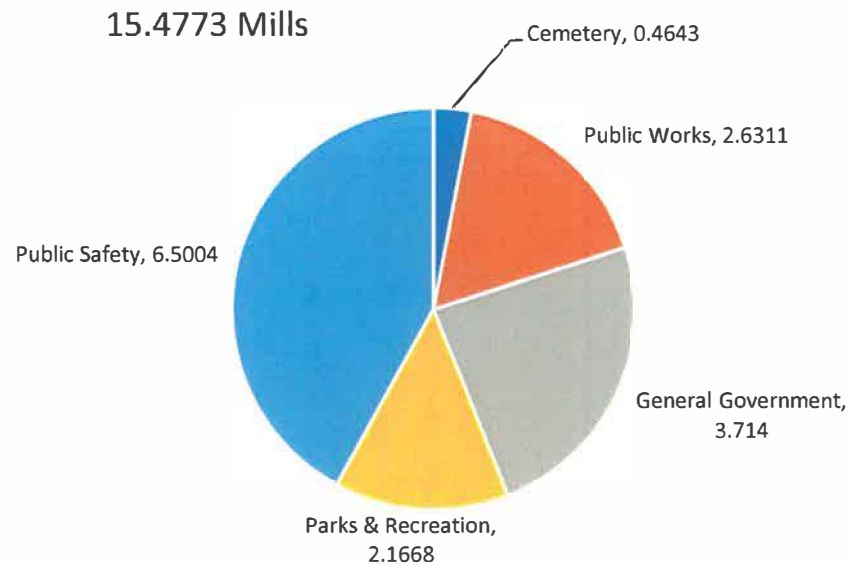
It is sound practice to maintain a positive fund balance. Having a healthy fund balance allows the City to cope with unforeseen circumstances related to either its revenue and/or expenditure flows. The City of Gladstone considers having a strong fund balance critical to being able to manage its service delivery during all business cycles.

In 2017, the City Commission adopted a fund balance policy to retain a minimum fund balance level in all funds.

## Millage Rates

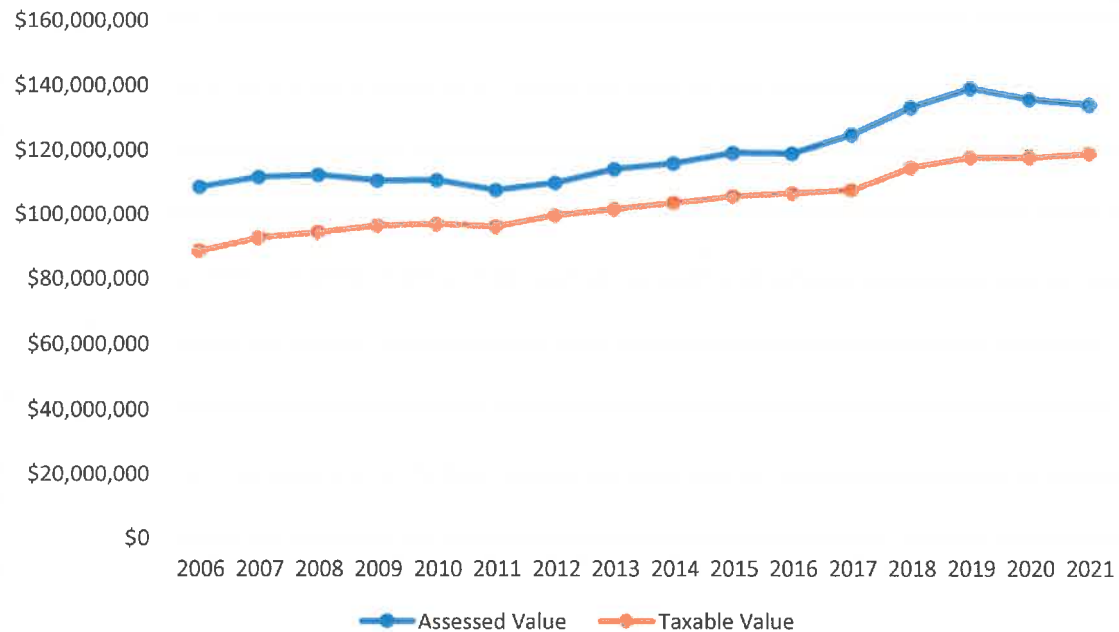


Below is a breakdown of how the total tax dollars are allocated for services provided to the community. The general operating millage is unrestricted monies that are used to pay for General Government (City Commission, Manager, Clerk, Treasurer, Assessor, Community Development, Elections and city hall expenses), Public Safety Officers and Volunteer Firemen, Parks & Recreation, Cemetery and General Public Works.



## Additional Tax Information

2021 Millage Rates			Property Classes	# of Parcels	%
County	5.0317		Commercial	188	7%
<b>City of Gladstone</b>	<b>15.4773</b>		Industrial	22	1%
State Education	6		Residential	2,471	87%
School Operating	18.0000		Personal	174	6%
School Debt	6.2000		Exempt	0	0%
Community College	3.3076		Total	2,855	
I.S.D.	2.3851				
Road Patrol	1.3000				
Community Action	.8000				
D.A.T.A	.6000				
911 Dispatch	.7500				
Jail Bond	.8524				
Recycling	.3000				
	61.0041				





## Where Do Your Tax Dollars Go?



City, \$0.25

County, \$0.08

ISD, \$0.04

College, \$0.06

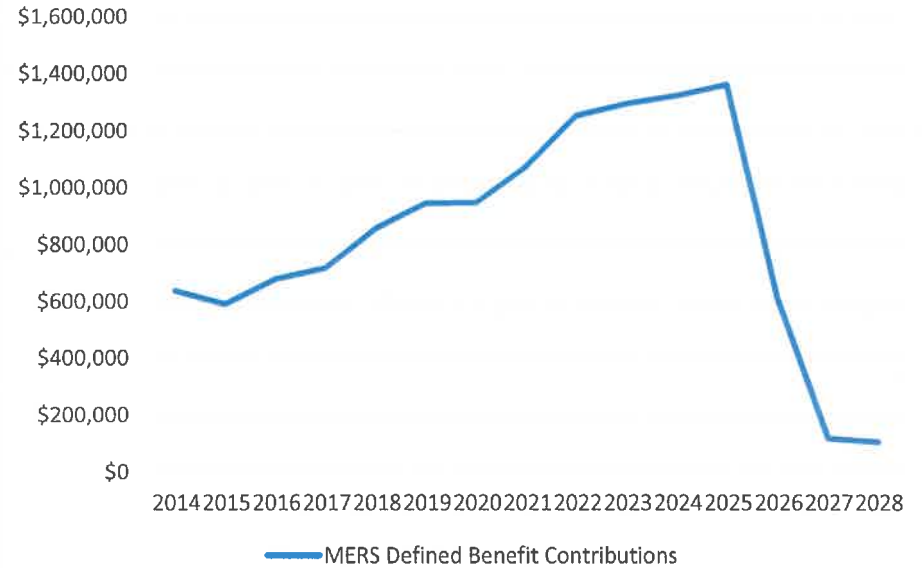
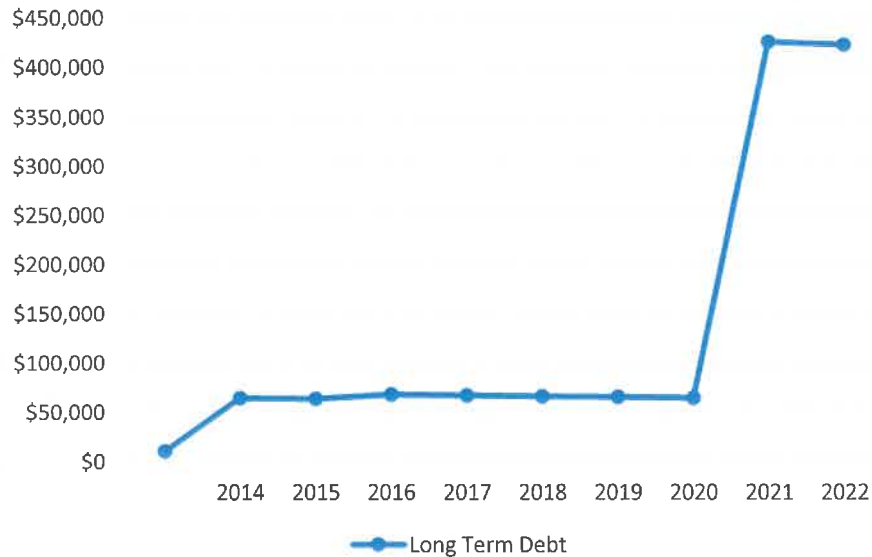
Schools, \$0.50

Other, \$0.07

If you are a homeowner in the City, \$.25 cents of every dollar is kept by the City of Gladstone to pay for all general fund services provided.

- \$.50 cents is the Gladstone Area Public Schools.
- \$.08 cents is for Delta County for operations.
- \$.04 cents is forwarded to the Intermediate School District.
- \$.06 is forwarded to Bay de Noc Community College.
- The other \$.07 cents is for extra voted in millage rates for Sheriff road patrol, Community Action Agency operations, Central Dispatch operations, Recycling, Jail Bond and Delta Area Transit Authority operations.

## Long Term Debt & Pension Liabilities



	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>Accrued Liability</b>	11,584,977	12,069,637	\$12,207,092	\$12,923,689	\$13,494,881	\$13,493,534	\$13,499,223	\$13,933,210	\$14,567,590
<b>Asset Valuation</b>	<u>5,880,892</u>	<u>\$5,971,397</u>	<u>\$6,017,993</u>	<u>\$6,124,401</u>	<u>\$6,479,445</u>	<u>\$6,711,846</u>	<u>\$6,924,254</u>	<u>\$7,256,321</u>	<u>\$9,403,117</u>
<b>Unfunded Accrued Liability</b>	\$5,704,085	\$6,089,240	\$6,189,099	\$6,799,288	\$7,015,436	\$6,781,688	\$6,574,969	\$6,676,889	\$5,164,473
<b>Percent Funded</b>	51%	50%	49%	47%	48%	50%	51%	52%	65%

The City of Gladstone's debt per capita is \$983 per resident. This is a decrease from 2021. The City issues debt to fund projects or items that were either voter approved, state mandated or are infrastructure improvements. One indicator relative to debt and it's burden is to look at it on a per capita (population related) basis.

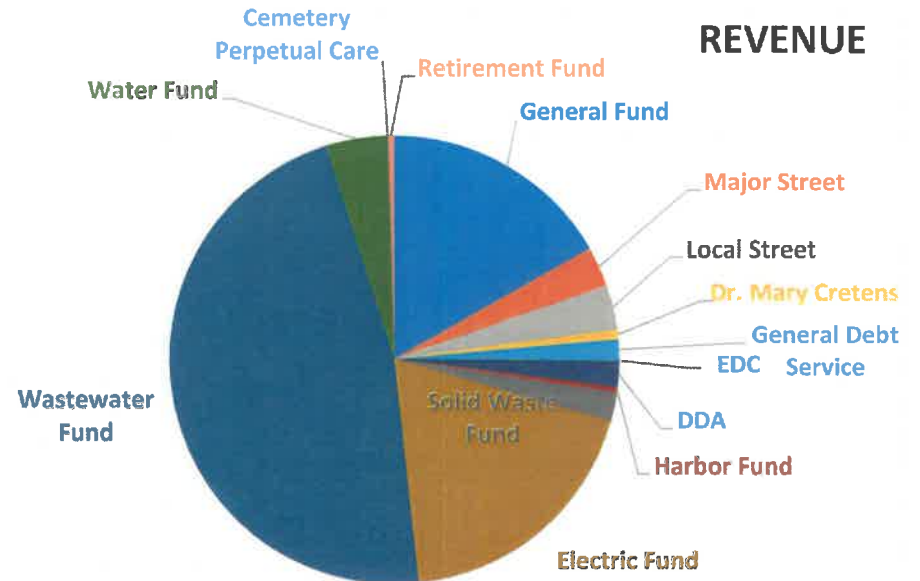
The majority of the debt illustrated here is unfunded pension. As a result of P.A. 202, the City negotiated with retirees other post-employment health benefits which brought that liability to \$0.

## 2022/2023 Budget Summary

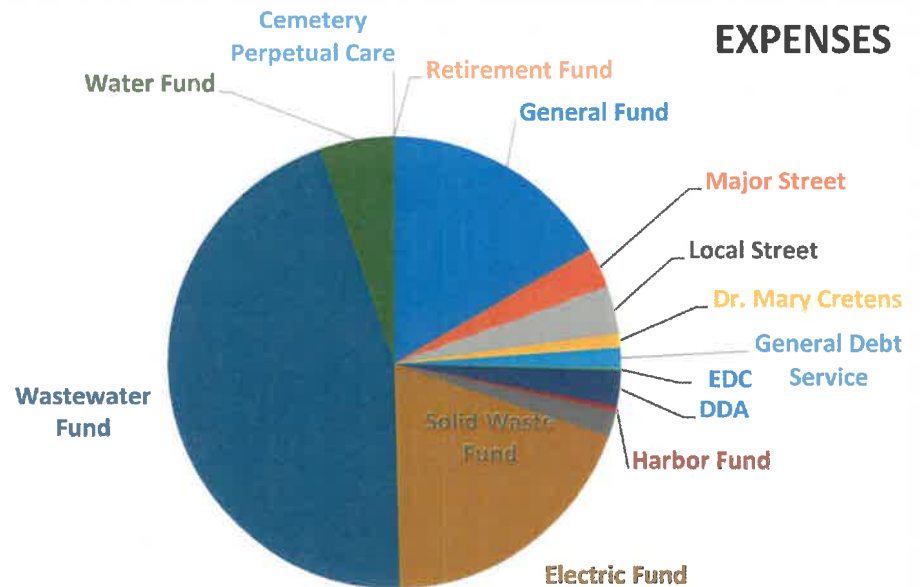
Fund	Revenue	Expenses
General Fund	\$4,047,187	\$4,086,259
Major Street	\$698,474	\$713,052
Local Street	\$768,457	\$832,611
Dr. Mary Cretens	\$163,300	\$238,476
General Debt Service	\$372,030	\$363,350
Economic Development Fund	\$3,390	\$28,386
Downtown Development Authority	\$457,193	\$640,933
Harbor Fund	\$90,850	\$86,827
Solid Waste Fund	\$499,360	\$472,839
Electric Fund	\$4,542,700	\$4,764,237
Wastewater Fund	\$11,283,974	\$11,083,396
Water Fund	\$1,073,667	\$1,306,863
Cemetery Perpetual Care Fund	\$4,900	\$2,400
Retirement Fund	\$106,800	\$0

- The City of Gladstone's fiscal year is April-March.
- The above "Budget Summary" is a snapshot of each fund's budget for the current fiscal year.
- This year the wastewater department has started \$26M plant improvement project.
- Timing of revenue sources per fund are different.
- In the General Fund and DDA Fund, tax revenue collections begin in July of each year.
- The General Fund contains all of the recreation areas, campground and sports park. These are all seasonal departments.
- Utility rates are set in June annually, yet the rate adjustments do not occur until August of each year.

### REVENUE



### EXPENSES



## 2022/2023 Current FY & 2023/2024 Projected FY Budget—General Fund Only

Revenue	22/23 FY	23/24 FY	Difference	Expenses	22/23 FY	23/24 FY	Difference
Taxes	\$1,707,426	\$1,787,675	\$80,249	Public Safety	\$1,849,806	\$1,905,301	\$55,495
State Sources	\$593,196	\$601,500	\$8,304	General Government	\$972,930	\$1,002,118	\$29,188
Recreation	\$288,800	\$288,800	\$0	Recreation	\$503,720	\$518,832	\$15,112
Cemetery	\$48,000	\$50,000	\$2,000	DPW	\$437,971	\$451,110	\$13,139
Transfer From Fund Balance	\$0	\$0	\$0	Cemetery	\$87,431	\$90,054	\$2,623
Other	\$1,409,765	\$1,409,765	\$0	Pension & Bond	\$50,000	\$50,000	\$0
<b>Total</b>	<b>\$4,047,187</b>	<b>\$4,137,740</b>	<b>\$90,553</b>	Transfers	\$261,729	\$120,325	(\$141,404)
				<b>Total</b>	<b>\$4,047,187</b>	<b>\$4,137,740</b>	<b>(\$25,847)</b>

- Taxes have a slight increase.
- State Sources have a slight increase.
- Recreation user fees remaining flat.
- Other revenue remaining flat.

- 3% pay/benefit increase.
- 3% increase on MERS Defined Benefit required contribution.
- 6% increase on healthcare premiums.
- No contributions to capital outlay funds or capital outlay expenses.

- Beginning October 1, 2011, local units of government receiving statutory revenue sharing under PA140 had to meet certain requirements to be eligible to receive a percental of total revenue sharing appropriated. This was known as Economic Vitality Incentive Program or EVIP.
- Beginning October 1, 2012, a new requirement was added to receive this revenue which was to provide a minimum of 2 years budget information. Current year plus the immediately following year's revenue and expenses. The projected 21/22 fiscal year budget is above, based on certain assumptions.
- Now municipalities are required to comply with City, Village and Township Revenue Sharing (CVTRS) which consists of the Citizen's Guide, Performance Dashboard, Debt Service Report and Projected Budget Report.



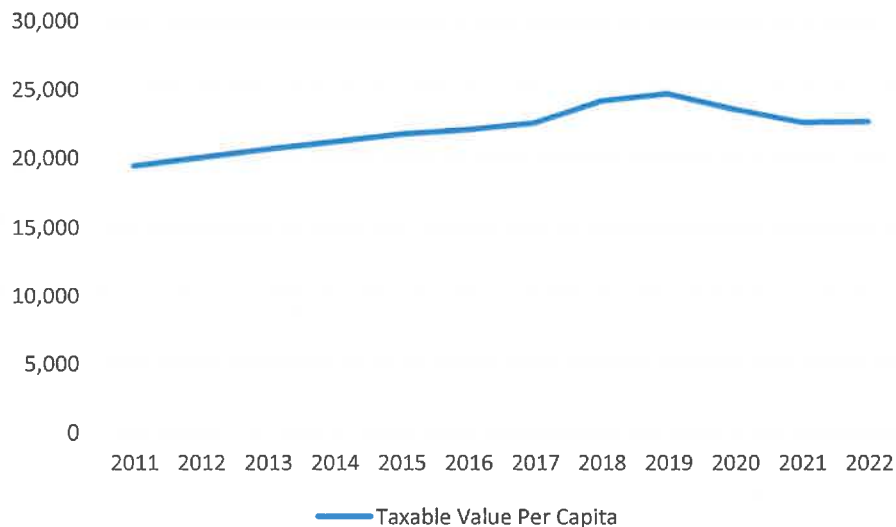
## Quality of Life & Economic Strength

The City of Gladstone has 178 acres of park for all residents to enjoy. The mission statement of the Parks & Recreation Department is to provide safe, efficient, quality recreational opportunities and the best possible quality of life in our community. We see ourselves achieving this by involving our citizens.

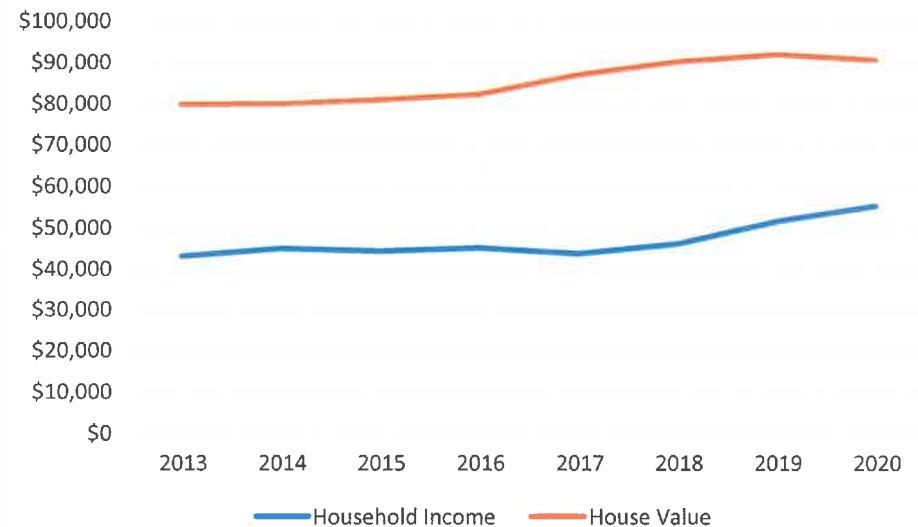
The 2020 Census Bureau population for the City of Gladstone rose from 4,973 people to 5,257.

In 2020, 75.7% of homes were owned which is up from 2019 at 73.4%. The national average of homes owned vs. rented is 64.4%.

### Taxable Value per Capita



### Median Household Income & House Value

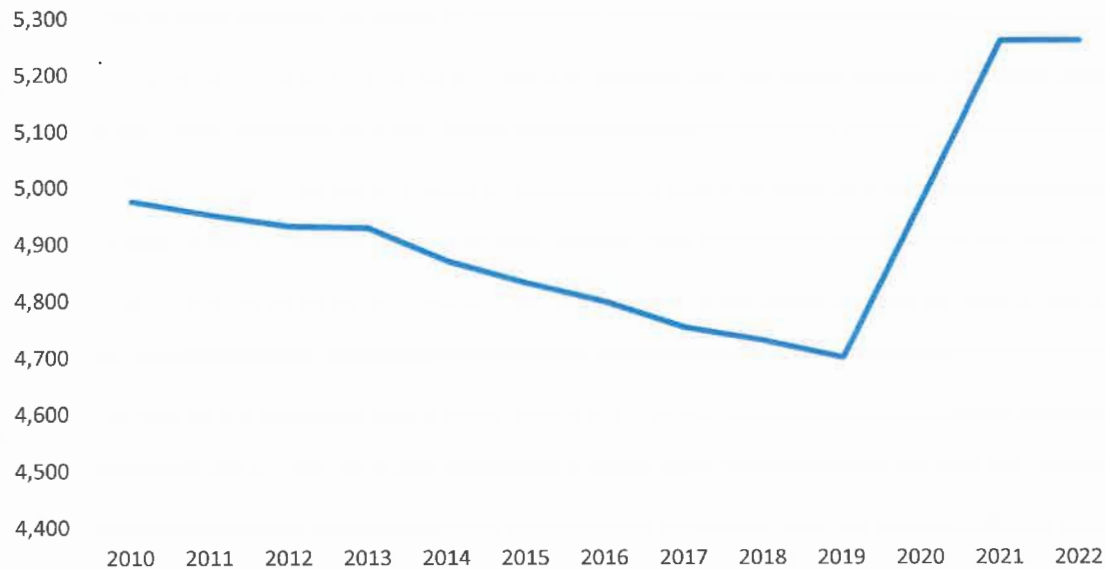




## Quality of Life & Economic Strength

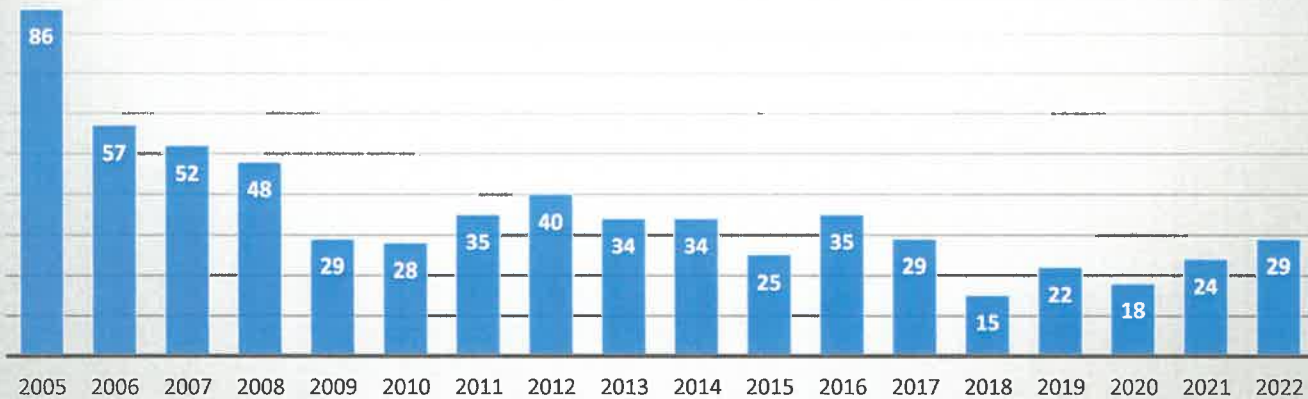
Top 14 Employers	
Company	# of Employees
Gladstone Schools	148
Canadian National	82
VanAire	73
Besse Forest Products	60
US Forest Service	50
First Bank	49
City of Gladstone	36
Lakeview Assisted Living	29
Marble Arms	26
Baybank	24
Pardon	18
USDA Service Center	18
Alger Delta Cooperative	13

Population

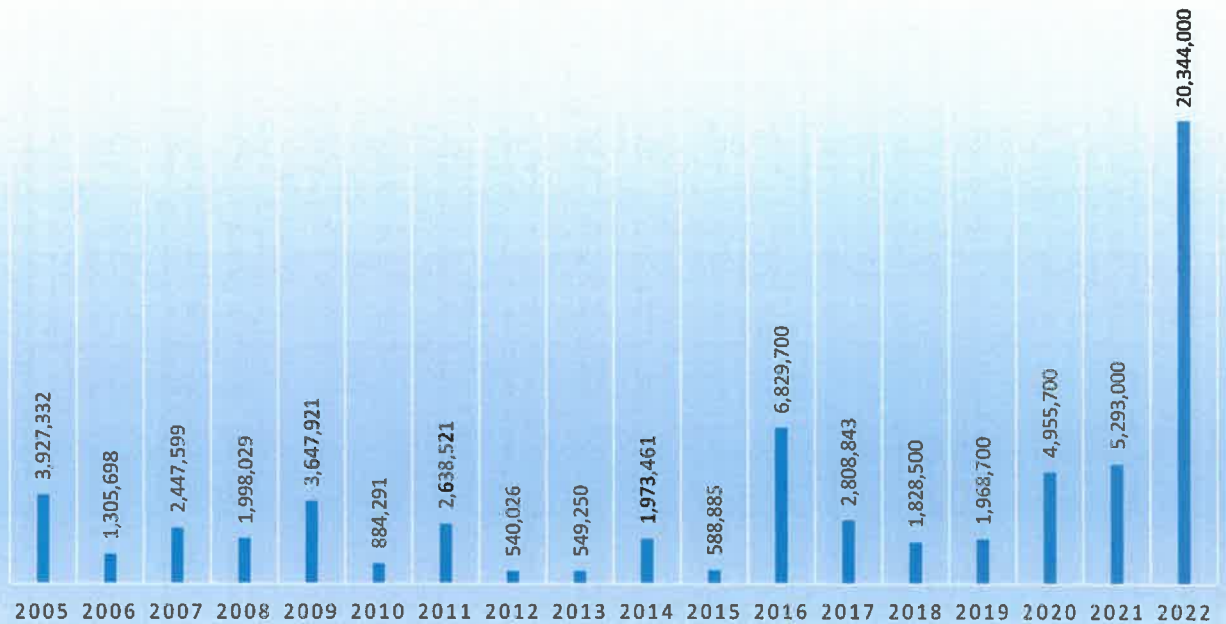


## Community Development--New Construction

### Building Permits



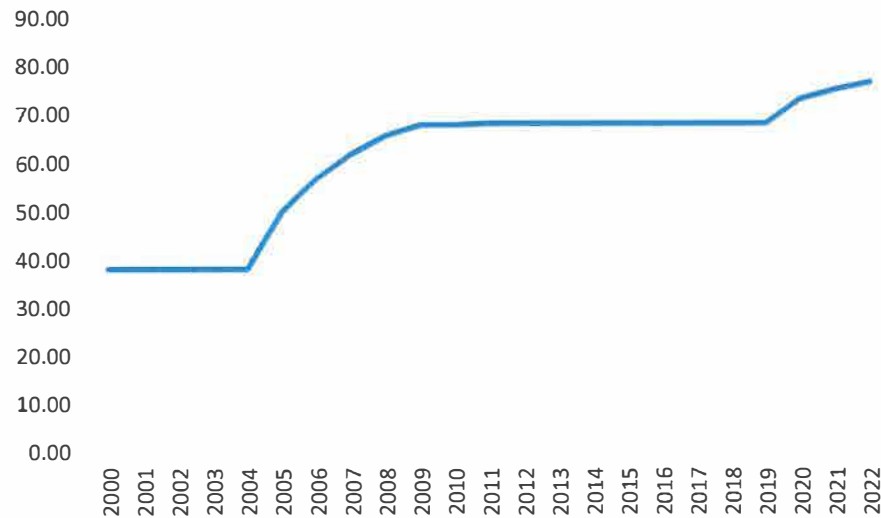
### VALUE OF CONSTRUCTION



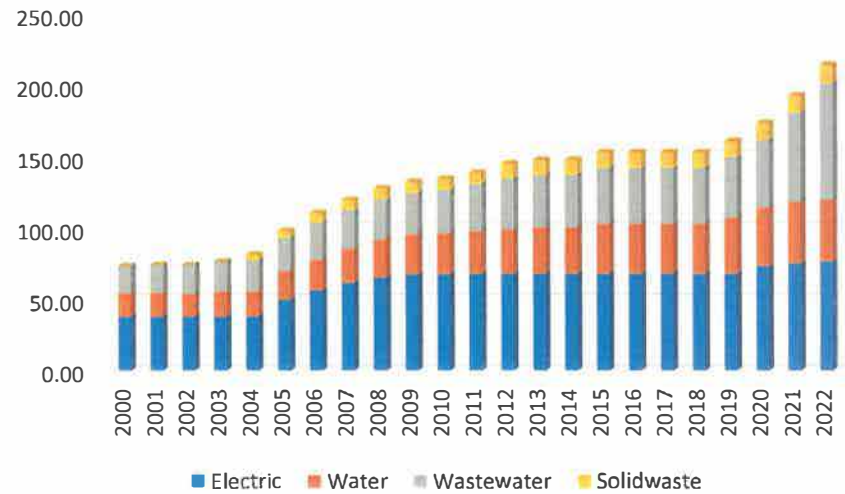
# Utility Rate History

Water & Wastewater based on 5,000 gallons----Electric is based on 500 kWh----Solid Waste is monthly and began in 2004

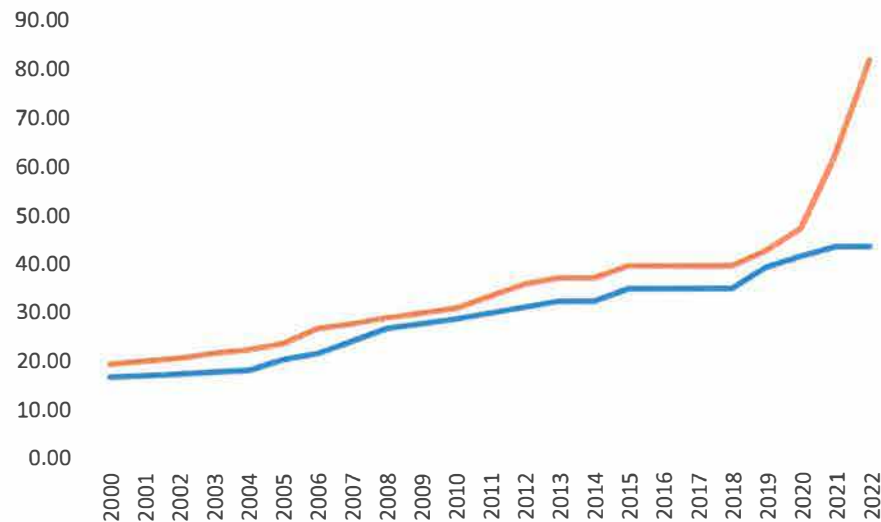
## Electric Rates History



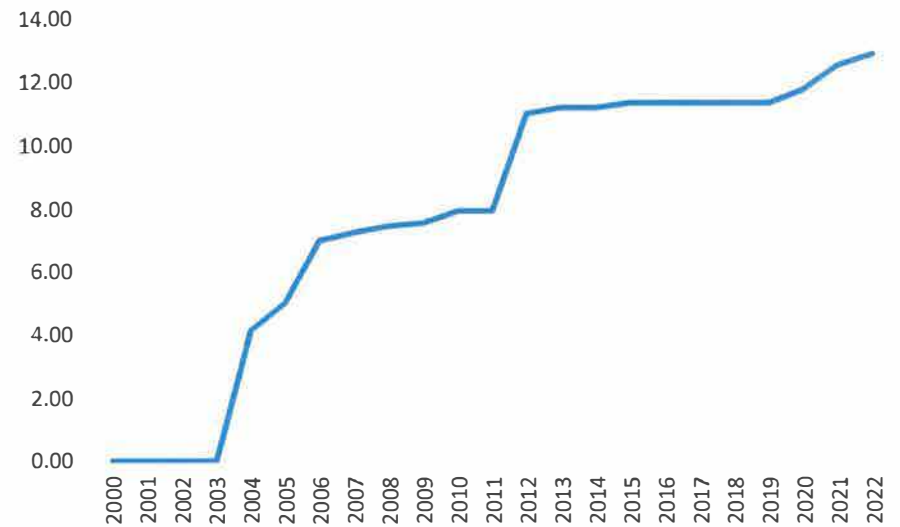
## Combined Utility Rate History



## Water & Wastewater Rate History

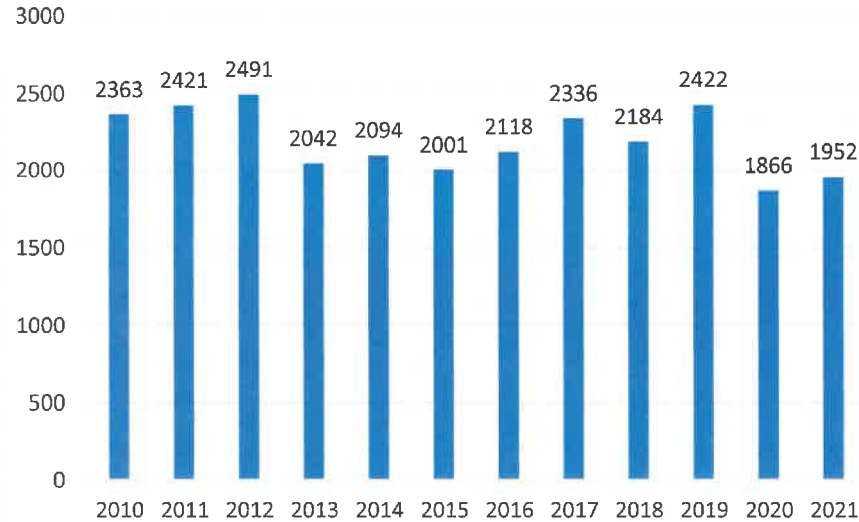


## Solid Waste Rates History

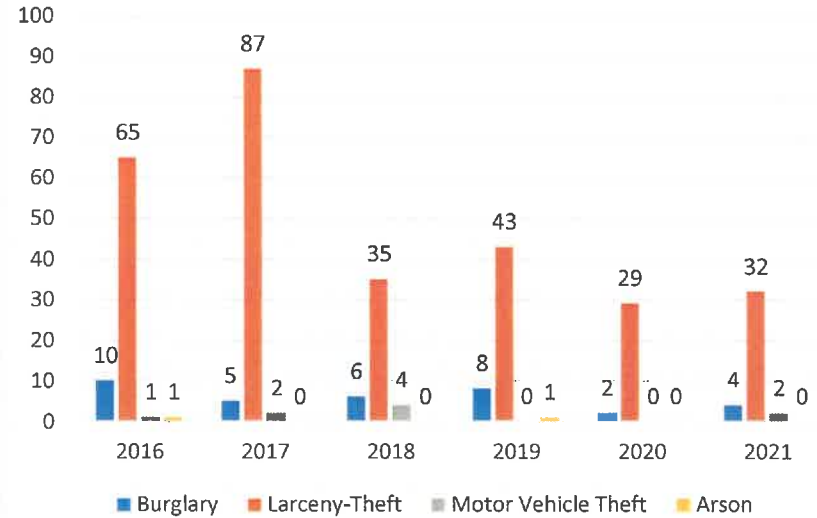


# Public Safety

## Calls for Service



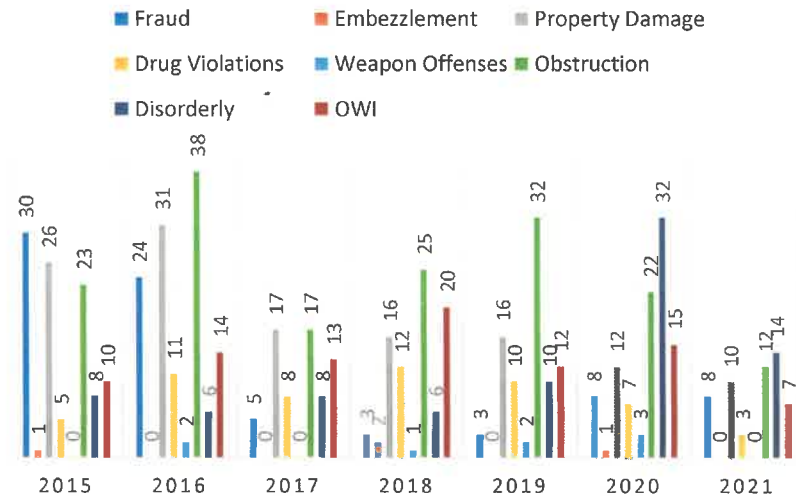
## Part I Offenses, 2016-2021 Property Crime



## Part I Offenses, 2016-2021 Violent Crime



## SELECTED PART II OFFENSES, 2015-2021



## City of Gladstone Debt Service

<b>Debt Name</b>	<b>2020 Capital Improvement Bond</b>		
<b>Issuance Date</b>	<b>3/17/2020</b>		
<b>Issuance Amount</b>	<b>\$4,495,000</b>		
<b>Debt Instrument</b>	<b>Limited Tax General Obligation</b>		
<b>Repayment Source</b>	<b>Multiple Funds</b>		
<b>Years Ending</b>	<b>Principal</b>	<b>Interest</b>	<b>Outstanding Balance</b>
2021	\$250,000	\$112,612.22	\$5,051,000
2022	\$250,000	\$110,350	\$4,690,650
2023	\$260,000	\$102,850	\$4,327,800
2024	\$265,000	\$95,050	\$3,967,750
2025	\$275,000	\$87,100	\$3,605,650
2026	\$280,000	\$78,850	\$3,246,800
2027	\$290,000	\$70,450	\$2,886,350
2028	\$300,000	\$61,750	\$2,524,600
2029	\$310,000	\$52,750	\$2,161,850
2030	\$315,000	\$43,450	\$1,803,400
2031	\$325,000	\$34,000	\$1,444,400
2032	\$335,000	\$27,500	\$1,081,900
2033	\$340,000	\$20,800	\$721,100
2034	\$345,000	\$14,000	\$362,100
2035	\$355,000	\$7,100	\$0.00
<b>Totals</b>	<b>\$4,495,000</b>	<b>\$918,612.22</b>	



## City of Gladstone Debt Service

<b>Debt Name</b>	<b>Sewer Bond</b>		
<b>Issuance Date</b>	<b>12/14/2006</b>		
<b>Issuance Amount</b>	<b>\$1,090,718</b>		
<b>Debt Instrument</b>	<b>Bond</b>		
<b>Repayment Source</b>	<b>Wastewater Fund</b>		
<b>Years Ending</b>	<b>Principal</b>	<b>Interest</b>	<b>Outstanding Balance</b>
2013	\$50,000	\$13,743	\$795,718
2014	\$50,000	\$12,930	\$745,718
2015	\$55,000	\$12,118	\$690,718
2016	\$55,000	\$11,224	\$635,718
2017	\$55,000	\$10,330	\$580,718
2018	\$55,000	\$9,437	\$525,718
2019	\$55,000	\$8,543	\$470,718
2020	\$55,000	\$7,649	\$415,718
2021	\$55,000	\$6,755	\$360,718
2022	\$60,000	\$5,862	\$300,718
2023	\$60,000	\$4,887	\$240,718
2024	\$60,000	\$3,912	\$180,718
2025	\$60,000	\$2,937	\$120,718
2026	\$60,000	\$1,962	\$60,718
2027	\$60,718	\$987	\$0.00
<b>Totals</b>	<b>\$845,718</b>	<b>\$113,276</b>	

## City of Gladstone Debt Service

<b>Debt Name</b>	<b>2022 Wastewater Plant Improvement Bond</b>		
<b>Issuance Date</b>	<b>6/6/2022</b>		
<b>Issuance Amount</b>	<b>\$18,109,250</b>		
<b>Debt Instrument</b>	<b>Bond</b>		
<b>Re-payment Source</b>	<b>Wastewater Fund</b>		
<b>Years Ending</b>	<b>Principal</b>	<b>Interest</b>	<b>Outstanding Balance</b>
2024	\$440,000	\$0	\$440,000
2025	\$445,000	\$0	\$885,000
2026	\$455,000	\$0	\$1,340,000
2027	\$465,000	\$0	\$1,805,000
2028	\$475,000	\$0	\$2,280,000
2029	\$485,000	\$0	\$2,765,000
2030	\$495,000	\$0	\$3,260,000
2031	\$505,000	\$0	\$3,765,000
2032	\$520,000	\$0	\$4,285,000
2033	\$530,000	\$0	\$4,815,000
2034	\$540,000	\$0	\$5,355,000
2035	\$550,000	\$0	\$5,905,000
2036	\$565,000	\$0	\$6,470,000
2037	\$575,000	\$0	\$7,045,000
2038	\$590,000	\$0	\$7,635,000
2039	\$600,000	\$0	\$8,235,000
2040	\$615,000	\$0	\$8,850,000
2041	\$625,000	\$0	\$9,475,000
2042	\$640,000	\$0	\$10,115,000
2043	\$655,000	\$0	\$10,770,000
2044	\$665,000	\$0	\$11,435,000
2045	\$680,000	\$0	\$12,115,000
2046	\$695,000	\$0	\$12,810,000
2047	\$710,000	\$0	\$13,520,000
2048	\$725,000	\$0	\$14,245,000
2049	\$740,000	\$0	\$14,985,000
2050	\$755,000	\$0	\$15,740,000
2051	\$775,000	\$0	\$16,515,000
2052	\$790,000	\$0	\$17,305,000
2053	\$804,250	\$0	\$0
<b>Totals</b>	<b>\$18,109,250</b>	<b>\$0</b>	